Mappleborough Green Parish Council, Ankcorn House, Birmingham Road, Mappleborough Green,
Warwickshire, B80 7DJ, Telephone: 07749 729940 Email: clerk@mg-pc.uk, www.mg-pc.uk

Minutes of the Parish Council meeting held on Monday 18th May 2026

Venue: Mappleborough Green Primary School, Henley Road B80 7DR.

Members present: Cllr M Berry, Chair, A Leyland, Vice-Chair, Cllr Conlon, Cllr Badwal, Cllr M Spencer and Cllr R Chadwick.
In attendance: H Jennings, Parish Clerk (taking minutes)
District Cllr I Shenton and County Cllr Cooper
3 members of the public were also in attendance.

05/2026/01 **Election of Chair**
RESOLVED: It was proposed that Cllr Berry be re-elected as Chair of Mappleborough Green Parish Council, the motion was seconded and all were in favour. Cllr Berry signed the Acceptance of Office.

05/2026/02 **Election of Vice-Chair**
RESOLVED: It was proposed that Cllr Leyland be re-elected as Vice-Chair of Mappleborough Green Parish Council, the motion was seconded and all were in favour. Cllr Leyland signed the Acceptance of Office.

05/2026/03 **Apologies**
No apologies were received.

05/2026/04 **Declarations of Personal and Prejudicial Interest**
No interests were declared.

05/2026/05 **Public Forum**
Cllr Shenton circulated his report and invited questions from councillors. The full report has been published on the Parish Council Website. (https://mg-pc.uk/district-council-news)
Cllr Cooper thanked the Parish Council for being so welcoming during his first full year as counsellor.
Cllr Berry also thanked those involved in upkeeping the flower troughs around the village.

05/2026/06 **Minutes**
RESOLVED: The council agreed the minutes of the Full Council Meeting on 16th March 2026 to be a true and accurate record. This was proposed, seconded and all were in favour.

05/2026/07 **Correspondence**
It was raised that the grass on Gorcott Hill requires cutting back, this was previously denied due to lack of accessibility but now the trees have been removed it was requested that this be looked at again.
As discussed in detail at the Parish Assembly Warwickshire County Council Highways wrote to the Council regarding the school and 20 mph speed limit proposals, stating that it would be a considerable time before the scheme can be looked at for Mappleborough Green.
A resident requested consideration of bus shelters (on this agenda)

05/2026/08 **Clerks Report**
The Clerk informed a road closure notice for Hay Lane was received in relation to Severn Trent works from the 25th June.
The Clerk reported that the internal audit had been completed successfully, with only a minor wording amendment required in one policy.
As requested by council SDC have sent a TPO map for the Parish which the Clerk will circulate to councillors.

It was noted that the Grit bins had been delivered and filled.
Clerk informed that the draft South Warwickshire Local Plan would be going to joint committee for approval prior the independent reviews and consultations, possible impacts from proposed development sites near Portway and the wider Dansey Grange/Apsley Heath proposals were discussed.
Finally, the Clerk reported that there was a survey open for consultation in the neighbouring parish of Tanworth in Arden looking for views of people who use Earlswood Causeway as a possible Traffic Regulation to pedestrianise the road is being considered.

05/2026/09 **Finance**

9.1 The May payments list was circulated. Appendix A
RESOLVED: It was proposed that the May payments be accepted. This was seconded and all were in favour.
9.2 Direct Debit arrangements were reviewed
RESOLVED: It was proposed that all current Direct Debits continue, including Microsoft 365, mobile phone, ICO data protection fee, and bank/card fees.
9.3 Bank Signatories
RESOLVED: It was proposed that the current signatories, remain on the Parish Council accounts. This was proposed, seconded and all were in favour.
9.4 Year End Bank Reconciliation & Budget Monitoring Report Appendix B
RESOLVED: It was proposed that both documents are accepted as a true and accurate representation of Parish finances. This was proposed, seconded and all were in favour.
9.5 Allocation of Reserve Funds. Appendix C
RESOLVED: It was proposed that suggested funds, including allocations to the road safety project, CIL fund and general reserves be accepted. This was seconded and all were in favour.
9.6 Statement of Internal Control Appendix D
RESOLVED: The Statement of Internal Control was approved. This was seconded and all were in favour.
9.7 Annual Internal Audit Report 2025-2026 Appendix E
The Annual Internal Audit Report 2025-2026 was noted.
9.8 To consider, approve and sign the Annual Governance Statement 2025-2026 Appendix F
RESOLVED: It was proposed that the Annual Governance Statement 2025-2026 was approved and signed by the Chair. This was seconded and all were in favour.
9.9 To consider approve and sign the Accounting Statements 2025-2026 Appendix G
RESOLVED: It was proposed that the Accounting Statement 2025-2026 was approved and signed by the Chair. This was seconded and all were in favour.
9.10Notice of Public Rights. Appendix E H
RESOLVED: It was proposed that Notice of Public Rights being on 3rd June 2026 as per the External Auditors suggestions. This was seconded and all were in favour.

05/2026/10 **Planning**

10.1 To receive the following planning applications and confirm recommendations.
The Council considered the re-application relating to the removal of trees at The Oaks.
RESOLVED: It was proposed the council support the application on safety grounds, noting concerns about the condition of the trees and the offer to replant. This was seconded and all were in favour.
10.2 Delegated decisions made by the Clerk in consultation with councillors.
No delegated planning decisions had been made.
10.3 Note of decisions made by SDC
Permission granted at Chapel Farm, Haye Lane was noted.

05/2026/11 **Council Governance**

Policies can be viewed on the Parish Council website - Policies – Mappleborough Green Parish Council
To review and adopt the Standing Orders
To review and adopt the Financial Regulations
To review and adopt the Code of Conduct
To review and adopt the Scheme of Delegation
RESOLVED: Following review, it was proposed that all listed policies be re-adopted. This is to include a minor amendment to the Scheme of Delegation to replace “with the agreement of the Chair” with “in consultation with the Chair”.

05/2026/12 **Civility and Respect Pledge**

RESOLVED: The Council reaffirmed its commitment to the Civility and Respect pledge. This was proposed, seconded and all were in favour.

05/2026/13 **Meetings 25/26**

RESOLVED: It was proposed that council continue to meet on the third Monday of every alternate month. This was seconded and all were in favour.

Monday 13th July 2026
Mon day 21st September 2026
Monday 16th November 2026
Monday 18th January 2027
Monday 15th March 2027
Monday 17th May 2027

05/2026/14 **Bus Shelters**

The Council discussed a resident request for bus shelters and wider issues with unclear bus stop locations. Highways approval would be required for any shelter location and specification. The Clerk will continue to seek clarification on bus stop markers/signage, while prices for possible shelters and related installation costs will be obtained for further consideration.

05/2026/15 The next meeting of the Parish Council will take place at Mappleborough Green Primary School on Monday 13th July 2026.

The Chair of the meeting closed the meeting at 21:30pm.

Bank Statement (As of 01/05/2026)		
Unity Deposit		45,801.94
Unity Current		2,943.53
Total:	£	48,745.47

Payments List - May 2026

Income since last meeting

From	*For*	*Amount*
SDC	*Precept*	£9,000.00
	Total:	£9,000.00

Amount to be transferred: £4,500

Expenditure to be paid

Authority to Pay	*Description*	*Net*	*VAT*	*Gross*	*Invoice No.*	*Type*
LJ Bennett	Maintenance- Roundabout	£315.00	-	**£315.00**	55	FPS
Zurich	Insurance	£455.21	-	**£455.21**		FPS
Giff Gaff	Mobile Phone	£8.34	£1.66	**£10.00**	-	WPC
Microsoft	365 Subscription	£8.74	£1.75	**£10.49**	-	WPC
Instant Ink	Print Subscription	£4.57	£0.92	**£5.49**	-	WPC
Unity Trust	Service Charge May	£6.00	-	**£7.00**	-	DD
Multipay Card	Card Fee	£3.00	-	**£3.00**	-	WPC
		£1,680.73	£4.33	**£1,686.06**		

Expenditure - Delegated payments

Authority to Pay	*Description*	*Net*	*VAT*	*Gross*	*Invoice No.*	*Type*
H Jennings	WFH Allowance Q1	£78.00	-	**£78.00**	-	FPS
WALC	Annual Subscription	£302.00	£49.00	**£351.00**	1844	FPS
Giff Gaff	Mobile Phone	£8.34	£1.66	**£10.00**	-	WPC
Microsoft	365 Subscription	£8.74	£1.75	**£10.49**	-	WPC
Instant Ink	Print Subscription	£4.57	£0.92	**£5.49**	-	WPC
Unity Trust	Service Charge	£6.00	-	**£7.00**	-	DD
Multipay Card	Card Fee	£3.00	-	**£3.00**	-	WPC
		£1,347.79	£53.33	**£3,088.18**		

Confidential payments are withheld from this publication for data protection reasons. Payments included in the Council's financial records and approved in accordance with the Council's procedures.

Mappleborough Green
PARISH COUNCIL

Bank Reconciliation Statement

at 31st March 2026

Opening Bank Balance (at 01/04/25)	£	40,079.01
Receipts Received	£	32,426.87
Less Payments Made	£	18,615.09
Balance as per cash book	**£**	**53,890.79**

Bank Accounts

Unity Current Account	£	1,650.04
Unity Deposit Account	£	52,240.75
Balance as per bank statements	**£**	**53,890.79**

Unrespresented payments

None

Adjusted Bank Balance	**£**	**53,890.79**

Mappleborough Green Parish Council

Budget Monitoring 2025/26

Code	Exenditure	Budget	Q1	Q2	Q3	Q4	Total	Percentage Spend	Comment
1a 1b	Clerk's Salary Tax & National Insurance	£ 10,000.00	£2,061.48	£2,342.29	£2,447.36	£2,126.76	£8,977.89	90%	
2	Pension	£ 2,500.00	£635.40	£614.74	£596.43	£596.43	£2,443.00	98%	
	STAFF COST	**£12,500.00**	**£2,696.88**	**£2,957.03**	**£ 3,043.79**	**£ 2,723.19**	**£ 11,420.89**	**91%**	
3	Expenses	£ 250.00	-	£38.28	-	-	£38.28	15%	
4	Training & Profesional Development	£ 450.00	-	£193.80	£95.00	£100.00	£388.80	86%	
5	Home Working Allowance	£ 312.00	£78.00	£78.00	£78.00	£78.00	£312.00	100%	
6	Insurance	£ 450.00	£374.77	-	-	-	£374.77	83%	
7	Clerk Mobile Telephone	£ 150.00	£25.02	£25.02	£16.68	-	£66.72	44%	
8	Subscriptions	£ 500.00	£288.00	£47.00	-	£118.94	£453.94	91%	
9	Professional Fees	£ 1,000.00	-	£66.00	-	£66.00	£132.00	13%	
10	Website	£ 250.00	£749.05	-	-	£262.20	£1,011.25	405%	
11	Printing	£ 70.00	£13.71	£16.23	£16.23	£16.23	£62.40	89%	
12	Stationery	£ 50.00	-	-	-	-	£0.00	0%	
13	Postage	£ 50.00	-	-	-	-	£0.00	0%	
14	Email/Internet Comms	£ 100.00	£19.98	£128.64	£26.22	£59.14	£233.98	234%	
15	Bank Charges	£ 144.00	£27.00	£27.00	£27.00	£28.00	£109.00	76%	
16	Audit Fees	£ 500.00	-	£453.85	-	-	£453.85	91%	
17	Storage Hire (Ankcorn House)	£ 220.00	-	£220.00	-	-	£220.00	100%	
18	Office Equipment	£ 400.00	-	-	-	-	£0.00	0%	
	ADMINISTRATION COST	**£ 4,896.00**	**£1,575.53**	**£ 1,293.82**	**£ 259.13**	**£ 728.51**	**£3,856.99**	**79%**	
20	Venue Hire	£ 200.00	-	£44.00	£17.00	34	£95.00	48%	
21	Parish Assembly	£ 50.00	-	£37.60	-	-	£37.60	75%	
22	Election Costs	-	-	-	-	-	£0.00	#VALUE!	
	MEETINGS & ELECTION COST	**£ 250.00**	**£0.00**	**£ 81.60**	**£ 17.00**	**£ 34.00**	**£132.60**	**53%**	
25	Groundswork/Planters	£ 1,000.00	£374.96	£186.98	£295.00	£707.82	£1,564.76	156%	
26	Waste Disposal	£ 710.00	£658.08	-	-	-	£658.08	93%	
27	Defibrillator Service/Maintenance	£ 250.00	-	-	-	-	£0.00	0%	
28	Street Furniture	-	-	-	-	-	£0.00	-	
29	Noticeboards	£ 100.00	-	-	-	-	£0.00	0%	
30	Events	-	-	-	-	-	£0.00	-	
31	Road Safety	£ 2,500.00	-	-	-	-	£0.00	-	
	MAINTENANCE COST	**£ 4,560.00**	**£1,033.04**	**£186.98**	**£295.00**	**£707.82**	**£ 2,222.84**	**49%**	
35	Community Donations/Grants	£ 500.00	-		£300.00	-	£300.00	60%	
	DONATIONS COST	**£ 500.00**	**£0.00**	**£ -**	**£ 300.00**	**£ -**	**£ 300.00**	**60%**	
99	Contingency	-	-				£0.00		
100	Other	-	-				£0.00		
	OTHER COST	**-**	**£0.00**	**£0.00**	**£ -**	**£ -**	**£ -**		No budget allocated - to be taken from reserve
	NET COST	**£22,706.00**	**£ 5,305.45**	**£ 4,519.43**	**£ 3,914.92**	**£4,193.52**	**£ 17,933.32**	**79%**	
	VAT		**£ 339.76**	**£122.93**	**£30.81**	**£188.27**	**£ 681.77**		
	TOTAL PAYMENTS		**£ 5,645.21**	**£ 4,642.36**	**£ 3,945.73**	**£ 4,381.79**	**£ 18,615.09**		

Income	Budget	Q1	Q2	Q3	Q4	24/25	%
Precept	£ 21,950.00	10975	10975			£ 21,950.00	100%
CIL	-			8917.58		£ 8,917.58	-
VAT Refund	-				513.06	£ 513.06	-
Interest	-	246.71	247.31	276.35	275.86	£ 1,046.23	-
Income Total	**£ 21,950.00**	**£ 11,221.71**	**£ 11,222.31**	**£ 9,193.93**	**£ 788.92**	**£ 32,426.87**	

Budget for 2025/26	£22,706.00
Bank Balance as of 1/4/2025	£40,079.01
Bank Balance as of 31/3/26	£53,890.79
VAT to be claimed	£681.77
Reciepts Received	£32,426.87
Total Payments (Inc VAT)	£18,635.58

Allocated Reserve	
Road Safety Project	£ 25,000.00

General Reserve	
Total	£ 28,890.79

Breakdown of reserves held

Please complete or update the **highlighted boxes** to help provide a breakdown of the types of reserves held by the authority at the year end:

	£	£	£	
Earmarked reserves:				
Description of reserve:				
Road Safety at School Project	25000			
		25000		
Restricted (ring-fenced) reserves:				
Description of reserve:				
CIL	14874.94			
		14874.94		
General reserves	14016			
		14016		
Total reserves			**53890.94**	
Box 7 per Annual Return			53,891	
Difference			0	**PLEASE PROVIDE AN EXPLANATION FOR THIS DIFFERENCE**

Explanation of difference (if applicable):

Column B - Each reserve should be renamed to show the specific purpose / name given by this authority.

Column D - Earmarked items - a value for the amount earmarked for each specific reserve should be entered. There maybe fewer than 5 reserves or more and the number can be reduced or extended as appropriate.
Earmarked items are reserves carved out from general reserves. They may have come from donations, events or fees charged but they have no restrictions on what they can be used for other than the Council has designated/declared that they are being held for X purpose.
NB: A Council needs to formally designate and minute decisions to earmark funds. And similarly, if the Council require to use these 'designated' general funds for a purpose for which they have not been designated, the Council needs to take a decision to un-designate/re-designate the funds and minute their decision. This is part of the budget review to ensure the Council are holding appropriate levels of funding and using it as the Council intended to when the Council put their annual budget together.

Column D - Ring-fenced items - a value for the amount restricted (ring-fenced) for each specific reserve should be entered. There maybe fewer than 5 reserves or more and the number can be reduced or extended as appropriate.
Ring fenced items are reserves which may have been raised or donated to the Council for a specific or restricted purpose which cannot be used for anything else. For example, S106 would be ringfenced as there are limitations on what it can be used for.

Column D - General reserves - this should relate to normal operating funds (reserves held for the general running of the Council with no specific/defined purpose) and should be the difference between the total of all Earmarked reserves and Restricted (ring-fenced) reserves, and the value of Box 7 on Section 2 of the AGAR.

MAPPLEBOROUGH GREEN PARISH COUNCIL

REVIEW OF INTERNAL CONTROLS

Internal control system

During the financial year payment lists are completed and distributed to Full Council where approval for payments is made. Bank Reconciliation and Budget Monitoring Reports are distributed quarterly.

If the council so wishes further controls can be implemented by the occasional sampling of payments to invoices and minutes/payment lists, council can appoint a sub committee made for that purpose. The level of internal control/audit required is for the council to determine.

Effectiveness of Internal Audit

In reviewing the effectiveness of the Internal Audit, it should first be considered that the council is responsible for ensuring that proper accounting records are maintained and for establishing appropriate accounting and internal controls systems.

The Internal Auditor should undertake such test checks of the internal control systems as are necessary to evaluate the effectiveness of those controls and will report the results to the council. The Internal Auditor will remain independent of the operations of the council and is not expected to provide advice or to perform any other services for the council.

To establish the effectiveness the council should consider;

- The scope of the audit
- Independence
- Competence
- Relationships
- Audit planning and reporting

The scope of the audit

The Internal Audit should cover areas recommended by the Audit Commission

Independence

The current Internal Auditor is completely independent of the parish council

Competence

The appointed auditor conducted the previous years Internal Audit Report. The Internal Auditor is recommended by a number of Clerks and has experience of carrying out the internal audit function for other parish councils.

Relationships

The parish council and staff maintain a positive, professional relationship with the Internal Auditor.

Audit Planning and reporting

The internal auditor completes a report which is sent directly to the Clerk. The contents of the report are reported to the Council.

Signed _____ Date _____

Annual Internal Audit Report 2025/26

Mappleborough Green Parish Council

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

www.mg-pc.uk

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. *(If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")*			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations *(during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).*	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR *(see AGAR Page 1 Guidance Notes).*	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		

P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

15/05/2026 DD/MM/YYYY DD/MM/YYYY

Name of person who carried out the internal audit

ENTER NAME OF INTERNAL AUDITOR W Robinson

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date 15/05/2026

***If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).**

****Note:** If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report **must** explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Mappleborough Green Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		
	Yes	No*	*'Yes' means that this authority:*
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A — *has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.*
			✓
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		*has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.*

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair SIGNATURE REQUIRED

Clerk SIGNATURE REQUIRED

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Section 2 – Accounting Statements 2025/26 for

Mappleborough Green Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures **must** agree to underlying financial records.*
1. Balances brought forward	31,658	40,079	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value **must** agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	21,950	21,950	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	7,146	10,477	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	13,012	11,421	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	7,663	7,194	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	40,079	53,891	*Total balances and reserves at the end of the year. **must** equal (1+2+3) - (4+5+6).*

8. Total value of cash and short term investments	40,079	53,891	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	19,444	19,525	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?		✓	*For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.*

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Mappleborough Green Parish Council

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTICE

1. Date of announcement **Tuesday 2nd June 2026**

2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.
Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to:

(b) Mrs H Jennings, Parish Clerk
Email: clerk@mg-pc.uk
Phone: 07749 729 940
Website: www.mg-pc.uk

commencing on **Wednesday 3rd June 2026**

and ending on **Tuesday 14th July 2026**

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records; and
- The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

MOORE

Moore East Midlands (Ref AP/HD)
Rutland House
Minerva Business Park
Lynch Wood
Peterborough
PE2 6PZ

H Jennings

5. This announcement is made by Mrs H Jennings, Parish Clerk and Responsible Finance Officer