Mappleborough Green Parish Council, Ankcorn House, Birmingham Road, Mappleborough Green,
Warwickshire, B80 7DJ, Telephone: 07749 729940 Email: clerk@mg-pc.uk, www.mg-pc.uk

NOTICE OF MEETING

The Annual Meeting of Mappleborough Green Parish Council will be held on will be held on Monday 18th May, starting at 7.30pm at Mappleborough Green Primary School, Henley Road B80 7DR.

Mappleborough Green Parish Council members are hereby summoned to attend this meeting of the council for the purpose of transacting the business detailed on the below agenda.

The meeting is open to members of the public who are welcome to address the council at agenda item 3 (Public Forum). Comments and questions may be put to the Parish Council with regard to this agenda or for future consideration. Individual speaking time may be restricted at the discretion of the Chairman.

AGENDA

1. **Election of Chair** To elect a Chair of Council and to receive Declaration of Acceptance of Office.
2. **Election of Vice Chair** To elect a Vice-Chair of Council and to receive Declaration of Acceptance of Office
3. **Acceptance of Apologies** To receive apologies from absent members and record the reason for absence.
4. **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.
5. **Public Forum** (maximum duration for this agenda item will be 15 minutes).
6. **Minutes** To approve the draft minutes of the Parish Council meeting on Monday 19th January 2026 as a true and accurate record, and to receive an update on any matters not otherwise addressed.
7. **Correspondence** To note items of correspondence received since last meeting
8. **Clerks Report**
9. **Finance**
   - 9.1 To receive and approve the May Payments List.
   - 9.2 To review the current Direct Debit arrangements and to agree, as appropriate, to their continuance.
   - 9.3 To note the current signatories on the Parish Council accounts
   - 9.4 To receive the Year End Bank Reconciliation & Budget Monitoring Report
   - 9.5 To confirm the Allocation of Reserve Funds
   - 9.6 To review the Statement of Internal Control
   - 9.7 To receive and note the Annual Internal Audit Report 2025-2026
   - 9.8 To consider, approve and sign the Annual Governance Statement 2025-2026
   - 9.9 To consider approve and sign the Accounting Statements 2025-2026
   - 9.10 To approve the Publication of the Notice of Public Rights.
10. **Planning Applications**
    - 10.1. To receive any local planning applications and confirm recommendations.
    - 10.2. To note any delegated decisions made by the Clerk in consultation with councillors.
    - 10.3. To note decision notices received since last meeting
    - 10.4. To discuss concerns raised regarding current SDC Planning decisions.

11. Council Governance

11.1 To review and adopt the Standing Orders
11.2 To review and adopt the Financial Regulations
11.3 To review and adopt the Code of Conduct
11.4 To review and adopt the Scheme of Delegation

12. Civility and Respect Pledge To re-affirm its commitment to the Civility and Respect Pledge

13. Meetings 25/26 To agree schedule of dates and venue for Council meetings for the rest of the year

14. Bus Shelters To discuss a request to investigate installation of bus shelters in the Village.

15. To note date, place & time of next meeting and suggest any items for future Agenda

H Jennings

Clerk to the Parish Council
11/05/2026